Adding Content in Moodle

Please note: our instructions may differ slightly from the Moodle version and settings in use at your institution. Use these as a guide as they may not be an exact match to how Moodle functions for you.
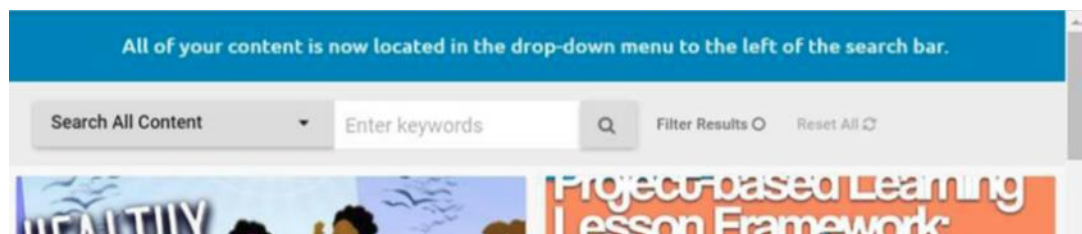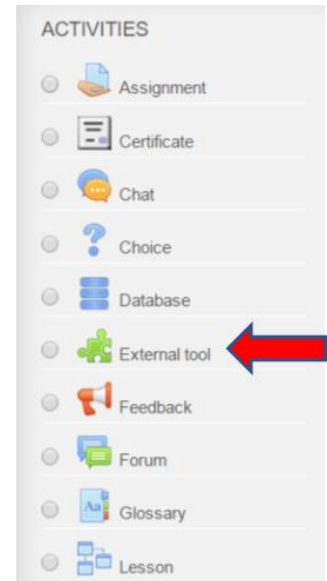
Adding Content via LTI Tool

1. Select **Turn editing on**.

2. Choose **Add an activity or resource**.

3. Under **Activities**, select **External tool**.

4. Click **Add** and **Name** the activity.

5. In **External Tool Type** dropdown, select Infobase Learning Cloud LTI (or however you named it). The launch URL should insert automatically.

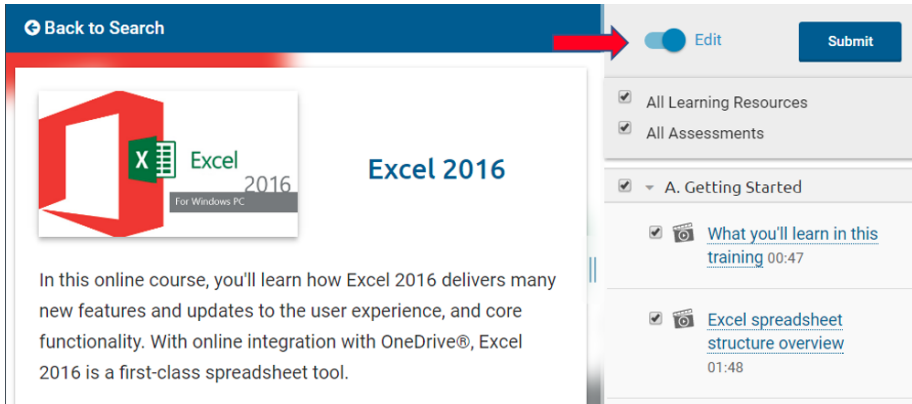6. Ensure all **Privacy** options for share/accept are checked.

   ▾Privacy

   ☑ Share launcher's name with the tool

   ☑ Share launcher's email with the tool

   ☑ Accept grades from the tool

7. Apply grading* if desired.

8. Click the **Save and display** button.

9. In the Learning Cloud search box that appears, enter keywords for what you want to add and click **Search**.

   All of your content is now located in the drop-down menu to the left of the search bar.

   Search All Content ▾   Enter keywords   🔍   Filter Results ○   Reset All ↻

Adding Content in Moodle

10. Once you've selected a series or Learning Module, choose which resources and/or assessments to add; all resources and assessments are automatically selected. You can deselect all at once by unchecking the box at the very top. Once you are happy with your selected content, click 'Submit.'

*GRADING: If assessments are added along with videos a grade will not appear in the gradebook until all videos have been launched and all assessments have been completed. Once everything is completed, the gradebook will populate with the average score of the assessments taken. Grading works the same if assessments are added individually. The gradebook will not populate until all assessments have been completed, and the grade reflected will be their average score for all assessments added to that assignment.

11. Go **Back to Course** and add further content as desired.

Please **enjoy!**